



## **Entry Requirements and Visas 2025/26**

If you do not have a British or Irish passport then you will require a **Visa**, an **ETA** (Electronic Travel Authorisation) or a **Visitor Visa**.

### **Visas**

Students who plan to study at Earlscliffe for MORE than 6 months will need a visa. This can be:

- An Earlscliffe sponsored Child Student visa (for those 17 and under)
- An Earlscliffe sponsored Student visa (for those 18 and over)
- You have another visa allowing you the right to remain in the UK e.g. BNO, pre-settlement, refugee status, Ukraine sponsorship scheme – please provide us with a share code as proof; <https://www.gov.uk/view-prove-immigration-status>

Students who have had a previous visa in the UK, for example at another school, should provide details of this during the application process.

### **What type of visa?**

Students aged 18 and over or who are enrolled on the UFY (University Foundation Year) programme will be applying for a **STUDENT** visa. They will require a UKVI IELTS qualification to make the application.

Students under 18 will apply for a **CHILD STUDENT** visa.

### **ETA or Visitor Visa**

Students who plan to study with us for a period of less than 6 months e.g September - December OR January - June will need an ETA or a Visitor Visa

Check [HERE](#) to see if you can apply for an ETA

If an ETA is not available to you - please check what type of visa you need [HERE](#)

Students with an ETA or a visitor visa will not receive free treatment on the NHS (National Health Service) – therefore adequate travel insurance should be arranged prior to travel.



## Starting the Earlscliffe sponsored visa application process

Earlscliffe uses the Dukes Education Visa and Immigration team to support you through the CAS process (Confirmation of Acceptance of Studies). A charge of £300 (incl.VAT) per CAS required will be added to your invoice.

On payment of the first term's fees a member of the team will contact you to start the procedure. A receipt for payment will be forwarded to the email address connected to your invoice. If you wish to pay the full year up front please let us know as soon as possible, this can, in some cases, make your application easier..

Our team will need from you the following:

- Student Passport copy
- Birth Certificate copy – with certified English translation if applicable
- Signed Parental Consent Letter
- Copies of both parents' passports
- In some cases a proof of available funds (personal bank statement) to cover the school year ahead will also be required

The Dukes Education Visa and Immigration team will then ask for any other significant documentation in relation to your application.

For example; the student may, in some circumstances, also need a UKVI IELTS certificate with scores over 4 or a GCSE in English to apply for their visa.

Once all documents are received you will be sent a draft CAS for approval. **Please check this carefully.** Once approved you are issued with the final document that you will use to proceed with your visa application.



## **Visa application**

Please note that while we will help and support you as much as possible through the visa application process, it is the responsibility of the student and their family to complete the application correctly. If you feel you need assistance in making the application or have more complex visa requirements, we recommend you consult an independent immigration advisor in your home country.

Once the process is complete **please send a copy of your application and any confirmation emails to your Dukes Education Visa consultant as soon as possible.**

## **Visa success**

When your visa application is approved you will receive an email confirming that your application has been successful. **Please send a copy of this to your Dukes Education Visa consultant.**

**You will then need to create a UKVI account and Prove your immigration status.**

Please refer to the Dukes Education Evisa guide to proceed

## **Returning students**

Students returning to Earlscliffe for the next academic year will need to check the validity of their current visa.

If you are changing course (e.g. moving from ITY to A-Level), you will probably need a new visa for the next stage of your education. You should continue to use the same UKVI account and login details as your previous visa.

We recommend that you start this process as soon as the student has returned home at the end of June. You will need to pay the first term's fees and the CAS fee which will be sent to you in early July. We will then refer you to the Dukes Education Visa and Immigration team and you will follow the process outlined above.



## **Technical information**

You may need to download the [UK Immigration ID check app](#) to complete your application.

Please ensure that any application is made using the students' own email address and that they have access to this on their device. Please also ensure that they have all the login details relating to any application readily available. You can also appoint a 'helper' on the account - this can be a parent or guardian who can access, understand and support your application.

## **I need more information**

If you have any general questions about CAS, visa applications or renewals or your arrival at Earlscliffe please contact [admissions@earlscliffe.co.uk](mailto:admissions@earlscliffe.co.uk)

## **Schengen Visas**

The countries in the Schengen area are:

Austria, Belgium, Bulgaria, Croatia, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, and Switzerland.

Schengen visas can be valid for up to 180 days and are Single or Multiple entry. To apply students will need to confirm full details of the first visit e.g travel and accommodation information.

Full information on Schengen visas including lists of the countries that are affected can be found here on the official site for the European Union; [Schengen Visa information](#) or look at the [FAQ](#)

Schengen visas are the responsibility of the student/family. We can not provide official support for these applications.



## Sponsored Students Responsibilities

As a Sponsored Student, there are certain things you must do, and keep us informed about, to continue the sponsorship throughout your time with us.

You must:

- Make every effort to attend each day and fully engage and participate in all your timetabled classes and activities
- Inform us immediately of any unavoidable absences such as illness or medical Appointments
- Read, understand and adhere to the term dates which are published and sent to you. Holidays and flights should be booked in accordance with these. Any requests for absences made outside of our holiday dates will be refused unless there are exceptional circumstances
- Inform us if your immigration status has changed
- Inform us if you get a new passport, eVisa, or other immigration document
- Inform us of any change to your living or care arrangements, this includes change of home address, change of guardian or guardians address/contact details etc.
- Inform us of any change of contact information for you, your parents, or your guardian. This includes mobile phone number, email, or address.
- Abide by the conditions of your visa, which may include work restrictions or minimum study periods etc.

As a sponsor licence holder, we have many responsibilities to the Home Office and UKVI. We always aim to work collaboratively with students, families and guardians to ensure that each sponsored student has the best experience with us and is afforded every opportunity to achieve their educational goals. We very much appreciate your continued support and if at any time you have any questions or concerns regarding your immigration status and right to study, you should contact us immediately.

Student Immigration Team, April 2025